

DRAFT MINUTES APPROVED
North Haven Memorial Library Board Meeting
Thursday, March 19, 2009

Minutes

Attendance: The meeting was called to order by Chairman Kaercher at 7:30pm.

Present: Sarah Aziz, Lois Baldini, Kimberly Carew, Patricia Dortenzio, Michael Fletcher, Raymond Fowler, Phyllis Kaercher, Erin MacDonnell, Dorothy Mautte. (Secretary, Mary Ann Santora)

Absent: John Carlson, John Graef

1. R. Fowler moved that the minutes of the January 15th meeting be accepted. Seconded by D. Mautte. All in favor.
2. L. Baldini suggested the Board accept the new Financial Statement prepared by the secretary. P. Kaercher agreed. A motion was made by E. MacDonnell. Seconded by M. Fletcher. All in favor.
3. L. Baldini suggested the Board accept the new Financial Statement prepared by the secretary. P. Kaercher agreed. A motion was made by E. MacDonnell. Seconded by M. Fletcher. All in favor.
4. Old Business: Code of Conduct changes discussed. R. Fowler stated he is 100% in favor of the code of conduct but with some changes to the wording in certain areas. All were voted on separately and accepted. They are as follows:

Under #4: the library staff should be empowered to notify civic authorities if they deem necessary – L. Baldini stated that the library director or librarian in charge to be empowered to notify civil authorities if deemed necessary. All in favor.

Bullet #10: offensive body odor. After discussion, R. Fowler withdrew his motion to change language.

Bullet #12: deadly weapons; this line should read Weapons, except those legally to carry same by law. All in favor.

At the end of page 2 where it states – by simple majority of the Board members present and voting, R. Fowler suggested that all members of the Board should vote on that decision. R. Fowler would like it to say: By a majority of the vote of all board members by telephone or other measures should be permitted to accomplish this. All in favor.

Lastly, Board is not required to adhere to rules of evidence; but documentation or eyewitness testimony is necessary. All in favor.

The Code of Conduct will be sent to the Town Attorney and voted upon at the next meeting.

5. New Business:

Director's Report: April 7th Budget Hearing at 7 p.m. at the High School. So far, there have been no cuts made to the Library. The library budget came in 2% under budget. Lois Baldini spoke with the First Selectman and was told we should continue booking programs. Summer hours will be retained. The Union Contract has been resolved. Retro from July 1, 2007, with a 3.25% increase in the first year, a 2% this year, and a 2% next year.

There will be a classification study done with Don Jacobs and the Union President with a wage re opener in 2010. Employees must now pay 6% towards medical with some employees taking home less in their pay. All new employees will have a defined contribution plan rather than a defined benefit plan.

Roof: \$100,000.00 has been approved to repair the roof. Bid specs being prepared and will go out to bid. The work to be done is estimated to be completed in 1 ½ months and the library will remain open. The rubber flashing will be replaced with metal flashing, the gutters will be replaced and snow guards will be added. Some discussion on how long the roof will last. Estimated around 15 years.

Library News: The book store is doing extremely well. The candy money proceeds have also increased. Pat LaTerza in full swing for summer programs and the reading club. A very active summer is planned. Ann Marie Rahenkamp is back from maternity leave. Her replacement will remain through June. There is also extra money in the part time account, therefore the pages have been offered more hours. Rose Massari is back from medical leave. A request has been made by Ken Glick to allow children to use the Internet without parental approval. Right now the policy states that a child under the age of 18 cannot use the Internet without the approval of parents. L.Baldini would like to change the policy to allow Internet use without parental restriction 12 years and older. Motion by R. Fowler; 2nd by D. Mautte. All in favor.

Statistics: Book circulation is up 9% in the Adult Department, DVD is up 13% in the adult department and DVD use is up 18% in the children's

For a fee of \$650.00, the CT Librarian Consortium Discount is saving the library a huge amount of money. The library has saved 31631.00 with just one vendor.

A motion was made to go into Executive Session by M. Fletcher at 8:31 p.m. Seconded by E. MacDonnell. D. Mautte moved to come out of Executive session at 8:35 p.m. Seconded by E. MacDonnell.

After resuming from Executive Session, P. Kaercher noted Don McCall had passed away. He loved to read the classics. A donation to purchase some of the classics will be made to the library in his name.

6. M. Fletcher moved that the meeting be adjourned at 8:48pm. Seconded E. MacDonnell. All in favor.